	Subject: The Dieri Aboriginal Corporation RNTBC Education Policy		
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POLICY STATEMENT

The Dieri Aboriginal Corporation RNTBC (**Corporation**) offers up to \$1,000 to Corporation members for each of the following:

1. those who are enrolled on a full-time basis in **School** (pre-school, primary school, middle school or high school);
2. those who are enrolled full time in **University or TAFE** or completing an **Apprenticeship of Traineeship**; or
3. those who are completing a **short course or qualification** to obtain a job or improve their level of employment.

If the member is a **school student**, the funding may be used to contribute to the cost of school fees, text books, Laptop/Computer once every 2 years from year 10 onwards, school uniforms and school sports uniforms. The funding cannot be used to purchase sports club uniforms, the member must apply for the *Sports Payment Policy – Local Level*, or such other activity excluded from this Policy.

If the member is a **University or TAFE student** or completing an **Apprenticeship or Traineeship**, the funding may be used to contribute to the cost of text books or other equipment as required for their course and the course must be longer than six (6) months.

If the member is completing a **short course or qualification**, it must be a recognised course and assist the member in getting a job or getting a promotion in their current employment.

To apply, you must complete Forms 1 and 2 and provide proof that you are enrolled on a full-time basis or the course you are doing will help you get a job or promotion and a quote setting out the costs of the items you are claiming. If the course you are doing is for a hobby or interest, the Member can apply for assistance through the *Community Health and Wellbeing Policy*.

Please refer to the *DAC Policy Glossary* for a full list of defined terms.

APPROVED BY CHAIRPERSON	
Name: <u>M. Lander</u>	Signature: <u>M. Lander</u>
Date: <u>16/11/18</u>	
Next Review Date:	



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Payment is not automatic and is subject to the Corporation's discretion, through the Board of Directors. The Directors will have regard to the guide as follows:

1. those who are enrolled on a full-time basis in **School** (pre-school, primary school, middle school or high school);

Policy Includes

Policy Excludes

Primary, Middle and High School fees (full time)

Childcare

Laptop/Computer - *High School Students From Year 10 to Year 12 can apply once every 2 years*

T-shirts and hoodies with brand names

Laptops/ Computers (Pre-school, Primary & Middle School)

Kindy and pre-school fees (full time)

Text books and stationery

School uniform with school emblem or logo:

Max two (2) each of School shirt, jumper, jacket, hat, shorts, skirts, socks, skorts and dresses.

School sports uniforms with school emblem or logo:

Max two (2) each of School Rugby tops; sports shirt, socks, shorts or pants, skirts, hats.

School and Sports shoes (max 2 pairs)

School excursions/camps/extracurricular school activities

School bags, lunch boxes and water bottles



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2. Those who are enrolled full time in **University or TAFE or completing an Apprenticeship of Traineeship;**

Policy Includes

- Text books
- Equipment required for course
- Stationery
- Toolboxes, tools
- Steel cap boots
- Laptop/ Computer (if NOT already claimed under the Community Health and Wellbeing Policy or Elders Policy)
- Office software and accessories

Policy Excludes

- Accommodation and travel
- Courses under 6 months
- Computer games


3. Those who are completing a **short course or qualification** to obtain a job or improve their level of employment.

Policy Includes

- University or TAFE course
- White card, driver's licence, first aid
- Stationery
- Police check

Policy Excludes

- Not a hobby or interest

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FORM 1

APPLICATION

Date (dd/mm/yyyy):			
State the Policy you are applying for:			
Name and DOB of Member or Associate Member:	Surname		First Name:
	DOB:		Middle Name:
If applicable, name of the parent or guardian:	Surname		First Name:
			Middle Name:
Contact Details of Member or parent or guardian:	Phone:		Email:
	Address:		
Have you applied for this Policy this financial year?	YES / NO	Were you successful?	YES / NO
How much are you claiming?		Is there any other source of funding you can claim?	YES / NO
Is this your first licence or white card?	YES / NO / NOT APPLICABLE	Is the course or qualification part of a penalty or discipline process?	YES/NO/NOT APPLICABLE
Are you applying 14 days prior to 30 June?	YES / NO		

FOR OFFICE USE ONLY:

Please provide the bank details of the store that the money will be paid to:	Account Name:		
	Name of Bank:		
	BSB (6 numbers):	Account No:	

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FORM 2

CHECKLIST

Please check the boxes and only submit your application and this Form to the Corporation once you have checked all of the boxes

You are a Member, or a parent or Guardian of an Associate Member, of the Corporation

You have no restrictions on your membership (e.g. you have not been suspended)

You have identified who the payment is for

You have completed the Form 1 Application

You have provided proof of enrollment and, if applicable, length of the course

You have provided a quote

You have provided the banking details for the payment

You have checked that you have not exceeded the Financial Year Cap

THE PERSON FILLING OUT THIS FORM MUST ENSURE THAT THE DETAILS PROVIDED ARE TRUE AND CORRECT. The Corporation is not responsible for any payments made to third parties where incorrect details have been provided by the claimant.

I agree that the information contained in Form 1 and Form 2 are correct and I agree to be bound by the terms of the Policy and the Corporation,

Name:	Signature:
Date:	Mobile/Contact Number:

