



**Subject: The Dieri Aboriginal Corporation RNTBC  
Community Health and Wellbeing Payments Policy**

<b>Administration Manual</b>	Filename: DAC Community Health and Wellbeing Policy	Date: 19/03/2019 Last saved by: Camatta Lempens	Rev: 3
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**POLICY STATEMENT**

The Dieri Aboriginal Corporation RNTBC (**Corporation**) offers its Members aged between 18 years and 59 years up to \$1,000 a Financial Year. If you are aged 60 years or more, refer to the *Elders' Payment Policy*.

Members can apply for assistance in purchasing white goods, household furniture or electrical items (including computers and internet plans, mobile phones and plans and kitchen appliances), home renovations, sports club memberships, personal trainer sessions, exercise clothing, shoes and equipment, recreational equipment including camping and fishing gear, art and craft supplies and courses, counseling sessions, vehicle registration, tyres and maintenance of vehicles for that Member's direct use.

Vehicles may be registered in a Dieri Spouse's name or jointly owned with the Dieri Member. The non-Dieri Spouse must be on the Dieri Register.

**The funding cannot be used** to purchase items for someone other than the Member or such other activity excluded from this Policy, including the purchase of a vehicle or payment of fines and penalties. No approval for payments shall be provided where payment can be sourced from a third-party payer. For example, Centrelink, insurance, or other Aboriginal Corporations.

To apply, you must complete Forms 1 and 2 and provide a quote for the items you intend to purchase with the payment details and provide a copy of the tax invoice when it is received.

Please refer to the *DAC Policy Glossary* for a full list of defined terms. Financial Year means between 1 July and 30 June.

<b>APPROVED BY CHAIRPERSON</b>	
<b>Name:</b> Melissa Lander	<b>Signature:</b> <i>M Lander</i>
<b>Date:</b> 25/3/19	
<b>Next Review Date:</b>	



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Payment is not automatic and is subject to the Corporation's discretion, through the Board of Directors. The Directors will have regard to the guide as follows:

**Policy Includes**

- Household furniture/ White Goods
- Home renovations including:
  - Erecting a fence
  - Painting the house
- Sports club memberships
- Personal trainer sessions
- Exercise clothing, shoes and equipment
- Electrical items including:
  - Computers and internet plans, external hard drive, **(NOT included if already claimed under the Education Policy)**
  - Mobile phones and plans and
  - Kitchen appliances
- Recreational equipment including:
  - Camping and Fishing gear
  - Art and craft supplies and
  - Courses

**Policy Excludes**

- Vehicles costs not in the name of the Dieri member or non-Dieri Spouse's name.
- Electricity, water and gas bills
- Council Rates
- Bond/ Rent Money
- Personal grooming accessories
- Removalist costs
- Camping and Fishing Clothing
- Jewellery/ Watches
- Car accessories;
  - Seat covers
  - Tinted windows
  - Car Input Stereos
  - UHF's
- Carpet cleaning
- Fines and Penalties
- PlayStation, X-box and Gaming Devices
- Infant or baby clothing, prams, furniture

Counselling sessions

Car costs including vehicle registration, tyres, servicing and general maintenance.

Vehicle must be registered in the Member's name, Dieri Spouse's name or be jointly owned by the Dieri Member. The non-Dieri Spouse must be on the Dieri Register.



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### FORM 1

### APPLICATION

Date (dd/mm/yyyy):			
State the Policy you are applying for:			
Name and DOB of Member:	Surname DOB	First Name Middle Name	
Address of Member:			
Have you applied for this Policy this financial year?	YES / NO	Were you successful?	YES / NO
How much are you claiming?			
Is there any other source of funding you can claim?	YES / NO		
Are you applying 14 days prior to 30 June?	YES / NO		

#### FOR OFFICE USE ONLY:

Please provide the bank details of the store that the money will be paid to:	Account Name:		
	Name of Bank:		
	BSB (6 numbers):	Account No:	



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### FORM 2

#### CHECKLIST

Please check the boxes and only submit your application and this Form to the Corporation once you have checked all of the boxes

You are a Member of the Corporation and between 18 to 59 years of age

You have no restrictions on your membership (e.g. you have not been suspended)

You have completed the Form 1 Application

You have provided a quote

You have provided the banking details for the payment

You have checked that you have not exceeded the Financial Year Cap

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

**THE PERSON FILLING OUT THIS FORM MUST ENSURE THAT THE DETAILS PROVIDED ARE TRUE AND CORRECT.** The Corporation is not responsible for any payments made to third parties where incorrect details have been provided by the claimant.

I agree that the information contained in Form 1 and Form 2 are correct and I agree to be bound by the terms of the Policy and the Corporation.

<b>Name:</b>	<b>Signature:</b>
<b>Date:</b>	<b>Mobile/Contact Number:</b>